

AGENDA

**MILLCREEK TOWNSHIP BOARD OF SUPERVISORS  
Millcreek Township Municipal Building  
Assembly Room**

**Annual Organization Meeting  
9:00 a.m.**

**January 7, 2019  
Monday**

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1. **Election of Temporary Chairman**
2. **Call to Order**
3. **Pledge of Allegiance to the American Flag**
4. **Nomination for and Election of Chairman**
5. **Nomination for and Election of Vice Chairman**

**APPOINTMENTS**

6. **Township Secretary**
7. **Township Treasurer**
8. **Township Engineer**
9. **Township Solicitor**
10. **Municipal Administrator, Public Works and Services**

Oversight of the Department of Public Works and Department of Public Services; and the Board's liaison to the Parks and Recreation Commission, Recycling Advisory and Education Committee, and Chairman of the Safety Committee.

11. **Municipal Administrator, Township Operations**

Oversight of the Department of Administration and Department of Planning and Development; and the Board's liaison to the Planning Commission and Zoning Hearing Board.

12. **Municipal Administrator, Public Safety**

Oversight of the Millcreek Police Department and Department of Code Enforcement; and the Board's liaison to the Fire and Emergency Services Commission and Millcreek Neighborhood Watch.

13. **Delegate and Alternate Delegate to 2019 PSATS State Conference**

14. **Member of ECATO Executive Committee for 2019**
15. **Representative and Alternate Representatives to Erie Area Council of Governments (EACOG) for 2019**
16. **Representative and Alternate Rep. to Lake Erie Coastal Zone Advisory Committee for 2019**
17. **Voting Representative #1 and Alternate to Erie Metropolitan Planning Organization (Erie MPO) Coordinating Committee for 2019**
18. **Voting Representative #2 and Alternate to Erie Metropolitan Planning Organization (Erie MPO) Coordinating Committee for 2019**
19. **Voting Representative and Alternate to Erie Metropolitan Planning Organization (Erie MPO) Technical Advisory Committee for 2019**
20. **Resolution 2019-R-1**  
  
Definition of Municipal Administrator, Liaison Duties

**FINANCIAL MATTERS**

21. **Establish Bond for Treasurer for 2019**
22. **Nominate Fund Depositories for 2019**
23. **Nominate Insurance Carriers for 2019**

**ADMINISTRATIVE MATTERS**

24. **Communicate Appointments, Treasurer's Bond to Board of Auditors**
25. **Committee, Authority, and Commission Appointments**
26. **Designation of Regular Meetings of Board of Supervisors**
27. **Resolution 2019-R-2**  
  
Employee Attendance at Meetings
28. **Adjournment**

**JANUARY MEETING SCHEDULE**

***AUDITORS' MEETING***

Tuesday, January 8, 2019 at 1:00 p.m.

**Millcreek Township Municipal Building East Conference Room**

***REGULAR MEETING***

Tuesday, January 22, 2019 at 7:00 p.m.

**Millcreek Township Municipal Building Assembly Room**