

On motion by Mr. Bock, seconded by Mr. Groh, John Morgan was elected Temporary Chairman by unanimous roll call vote.

The annual organization meeting of the Millcreek Township Board of Supervisors was called to order at 9:00 a.m. by Temporary Chairman John Morgan in the Assembly Room of the Millcreek Township Municipal Building. Present were Mark Zaksheske, John Groh, John Morgan, James Bock, Mark Shaw, Esq., Matthew Waldinger, Gary Snyder, and Sheryl Williams.

Following the Pledge to the Flag, it was moved by Mr. Bock and seconded by Mr. Morgan to appoint John Groh Chairman of the Board of Supervisors for 2019. Motion carried by unanimous roll call vote.

On motion by Mr. Morgan, seconded by Mr. Groh, Mr. Bock was appointed Vice Chairman of the Board of Supervisors for 2019 by unanimous roll call vote.

On motion by Mr. Bock, seconded by Mr. Morgan, Sheryl Williams was appointed Township Secretary for 2019 by unanimous roll call vote.

On motion by Mr. Bock, seconded by Mr. Morgan, Mark Zaksheske was appointed Township Treasurer for 2019 by unanimous roll call vote.

On motion by Mr. Bock, seconded by Mr. Morgan, Anne Sokol, P.E. was appointed Township Engineer for 2019 by unanimous roll call vote.

It was moved by Mr. Bock and seconded by Mr. Morgan to appoint the firm of McDonald Illig Jones and Britton LLP as Township Solicitor for 2019, with Mark Shaw, Esq. as Principal Contact. Motion carried by unanimous roll call vote.

On motion by Mr. Morgan, seconded by Mr. Bock, John H. Groh was appointed to the employee position of Municipal Administrator, with oversight of the Department of Public Works, the Department of Public Services, and the Department of Parks and Recreation; and the Board's liaison to the Parks and Recreation Commission, Recycling Advisory and Education Committee, and Chairman of the Safety Committee. Motion carried by unanimous roll call vote.

On motion by Mr. Bock, seconded by Mr. Groh, John E. Morgan was appointed to the employee position of Municipal Administrator, with oversight of the Department of Administration and the Department of Planning and Development; and the Board's liaison to the Planning Commission and Zoning Hearing Board. Motion carried by unanimous roll call vote.

On motion by Mr. Groh, seconded by Mr. Morgan, James S. Bock was appointed to the employee position of Municipal Administrator, with oversight of the Millcreek Police Department and the Department of Code Enforcement; and the Board's liaison to the Fire and Emergency Services Commission and Millcreek Neighborhood Watch. Motion carried by unanimous roll call vote.

On motion by Mr. Morgan, seconded by Mr. Bock, James Bock was appointed the Township's Delegate, and John Groh was appointed Alternate Delegate, to the 2019 PSATS conference by unanimous roll call vote.

On motion by Mr. Morgan, seconded by Mr. Groh, James Bock was appointed the Township's representative to the ECATO Executive Committee for 2019 by unanimous roll call vote.

On motion by Mr. Bock, seconded by Mr. Morgan, John Groh was appointed the Township's Representative to the Erie Area Council of Governments (EACOG) for 2019, and Gary Snyder and Sean Kern were appointed Alternate Representatives for 2019. Motion carried by unanimous roll call vote.

On motion by Mr. Morgan, seconded by Mr. Bock, Matthew Waldinger was appointed Representative to Erie Area Coastal Zone Advisory Committee for 2019, and Anne Sokol was appointed Alternate Representative. Motion carried by unanimous roll call vote.

On motion by Mr. Bock, seconded by Mr. Groh, John Morgan was appointed Voting Representative #1 to the Erie Metropolitan (Erie MPO) Planning Organization Coordinating Committee for 2019, and Anne Sokol, P.E. was appointed Alternate Representative. Motion carried by unanimous roll call vote.

On motion by Mr. Morgan, seconded by Mr. Bock, Matthew Waldinger was appointed Voting Representative #2 to the Erie Metropolitan (Erie MPO) Planning Organization Coordinating Committee for 2019, and Emma George, P.E. was appointed Alternate Representative. Motion carried by unanimous roll call vote.

On motion by Mr. Bock, seconded by Mr. Groh, Matthew Waldinger was appointed Voting Representative to the Erie Metropolitan (Erie MPO) Planning Organization Technical Advisory Committee for 2019, and John Morgan was appointed Alternate Representative. Motion carried by unanimous roll call vote.

It was moved by Mr. Bock and seconded by Mr. Morgan to adopt Resolution 2019-R-1; a Resolution providing that the Municipal Administrators of Public Works, of Township Operations and of Public Safety, are appointed as the Board's liaisons to their respective departments and agencies, these responsibilities to include day-to-day communications with department heads and the public; and that the Municipal Administrators shall report to the Board of Supervisors, which retains full authority for decisions; and that appointments of the Municipal Administrators do not modify responsibilities previously assigned to department heads. Motion carried by unanimous roll call vote.

On motion by Mr. Bock, seconded by Mr. Morgan, the bond for the Treasurer was established and maintained at \$1,000,000.00 for 2019. Motion carried by unanimous roll call vote.

On motion by Mr. Morgan, seconded by Mr. Bock, the following fund depositories for 2019 were approved by unanimous roll call vote:

PNC Bank

Millcreek Township Merchant Processing Account 60-0471-9546: Non-interest bearing account

Millcreek Township Police Pension Plan, Millcreek Township Employees Pension Plan: Investments only

Millcreek Township Supervisors Performance and Surety Bond Account 61-0163-4907: Interest bearing checking account

Millcreek Township Supervisors Dental Account 60-0540-6285: Non-interest bearing checking account

First National Bank of PA

Millcreek Township Sewer Revenue Account 95021410: Interest bearing SWEEP checking account

Millcreek Township Income Tax Escrow Account 97001752: Interest bearing money market account

Millcreek Township Supervisors TCI Account 97013733: Interest bearing money market account

Millcreek Township Supervisors Water Authority Sales Proceeds Account 97013719: Interest bearing money market account

Millcreek Township Supervisors Water Authority Operating Account 95243407: Interest bearing money market account

Millcreek Township Supervisors Water Authority Sales Proceeds Investment Account 63-0080-01-8: Investments only

Citizens Bank

Millcreek Township Supervisors Escheat Escrow Fund Account 610003-167-5: Non-interest bearing checking account

Millcreek Art Show Fund Account 610003-169-1: Non-interest bearing checking account

Northwest Savings Bank

Millcreek Township Sewer Revenue Account 1256017409: Interest bearing checking account

Neuberger Berman Private Equity Fund

Millcreek Township Police Pension Plan, Millcreek Township Employees Pension Plan: Investments only

Vanguard International Growth Fund

Millcreek Township Police Pension Plan, Millcreek Township Employees Pension Plan: Investments only

DFA International Core Fund

Millcreek Township Police Pension Plan, Millcreek Township Employees Pension Plan: Investments only

Multi-Employer Property Trust

Millcreek Township Police Pension Plan, Millcreek Township Employees Pension Plan: Investments only

Erie Bank

General Fund Account 2590032: Interest bearing checking account

Payroll Fund Account 2490040: Interest bearing checking account

Millcreek Township Supervisors Savings Account 0004142469: Interest bearing savings account

Millcreek Township Supervisors Savings Account 0004153102: Interest bearing savings account

Millcreek Township Supervisors Pennvest Loan Account 0004145256: Interest bearing savings account

Millcreek Township Supervisors Pennsylvania State Fund Account 0004203816: Interest bearing savings account

On motion by Mr. Groh, seconded by Mr. Bock, the following insurance carriers for 2019 were approved by unanimous roll call vote:

Workers Compensation

Trust Agreement of Municipal Risk Management (MRM Trust) for Workers' Compensation Pooled Trust
Policy Number SP-428-1819

Property

McGowan Governmental Underwriters
Policy Number 4636295

General Liability

McGowan Governmental Underwriters
Policy Number 4636295

Automobile

McGowan Governmental Underwriters
Policy Number 4636295

It was moved by Mr. Morgan and seconded by Mr. Bock that the Township Secretary provide the Board of Auditors written notice of the appointments of Municipal Administrators and their respective employee responsibilities, and that the bond for the Treasurer be established and maintained at \$1,000,000.00 for 2019. Motion carried by unanimous vote.

On motion by Mr. Morgan, seconded by Mr. Bock, it was carried by unanimous roll call vote to appoint or reappoint the following members to their respective boards, commissions and committees:

Fire and Emergency Medical Services Commission – Three Year Term

Randolph Lachowski - Reappointment

Parks and Recreation Commission – Five Year Term

Lisa Cappiabianca, MTSD Representative – Appointment
Donnie Hosford, MTSD Representative - Appointment

Planning Commission – Four Year Term

Gene Strohmeyer, David Skellie and Douglas Prozan – Reappointment
Linda McCabe – Appointment (to finish last year of Mr. Nageli's term)

Recycling Education and Advisory Committee - One Year Term

Steven G. Cornelius, Carl Cronmiller, Janine Fennell, Kenneth C. Fromknecht, Charles Glover, Jessica Stutzman, Roy Walkama, Judy Zelina, Dana James and Sean Stutzman - Reappointment

UCC Appeal Board – One Year Term

Solicitor David Rhodes, Esq. – Appointment

Vacancy Board - One Year Term

Rev. John Detisch – Reappointment

Zoning Hearing Board - Three Year Term

William Bridger - Reappointment

Bob Tanner, Alternate - Reappointment

On motion by Mr. Bock, seconded by Mr. Morgan, the following regular meeting schedules for the Board of Supervisors and Township commissions were approved for 2019 by unanimous roll call vote:

The regular Board of Supervisor meetings will be held on the following Tuesdays at 9:30 a.m.: January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, December 4; Meetings will be held at 7:00 p.m. on the following Tuesdays: January 23, February 27, March 27, April 17, May 22, June 26, July 24, August 28, September 25, October 23, November 27, December 18.

The Millcreek Township Zoning Hearing Board will meet the last Wednesday of each month at 7:00 p.m., with no meeting in November but a meeting on December 5; the Millcreek Township Planning Commission will meet the first Tuesday of each month at 7:00 p.m., except January and November, when they will meet on the second Tuesday of the month; the Millcreek Township Recreation and Parks Commission will meet on the first Wednesdays of February, March, May, August, October and December at 7:00 p.m.; the Millcreek Township Recycling Education and Advisory Committee will meet on the following Thursdays: May 3 and October 4 at 5:00 p.m.; the Fire and Emergency Medical Services (EMS) Commission will meet on the third Thursday of the month at 7:00 p.m.; the Pension Committee will meet quarterly at 9:00 a.m. on Thursdays: February 15, May 17, August 16 and November 15. All meetings are held in the Assembly Room at the Millcreek Township Municipal Building, 3608 West 26th Street, Erie, Pennsylvania 16506-2037.

It was moved by Mr. Bock and seconded by Mr. Morgan to adopt Resolution 2019-R-2; a Resolution authorizing the Municipal Administrators, Millcreek Township Volunteer Firefighters, the Secretary, and employees as authorized by the Township Supervisors, of the Township of Millcreek, to attend such meetings and events during 2019 that pertain to the fulfillment of their duties as Township officials and employees. Motion carried by unanimous roll call vote.

There being no further business to come before the Board, it was moved by Mr. Morgan and seconded by Mr. Bock to adjourn the meeting at 9:22 a.m.

Sheryl A. Williams
Township Secretary

APPROVED: January 22, 2019

John H. Groh

John E. Morgan

James S. Bock