

## Regular Meeting

September 10, 2019

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman John Groh in the Assembly Room of the Millcreek Township Municipal Building. Present were Mark Zaksheske, John Morgan, John Groh, James Bock, Mark Shaw, Esq., Matthew Waldinger, Gary Snyder and Sheryl Williams.

Following the Pledge to the Flag, Mr. Groh reminded everyone that the meeting is being recorded by WQLN and will be broadcast on Spectrum Channel 1025 and YouTube.com with closed captioning available.

Mr. Groh called for public comment on agenda items other than development or rezoning application hearings. No public comment was offered.

On motion by Mr. Morgan, seconded by Mr. Bock, it was carried by unanimous roll call vote to approve the minutes from the August 27, 2019 Regular Meeting.

On motion by Mr. Morgan, seconded by Mr. Bock, it was carried by unanimous roll call vote to approve payment of General Fund bills in the amount of \$872,779.77, Sewer Revenue Fund bills in the amount of \$1,251,700.15 and a Sinking Fund Account bill in the amount of \$6,921.47.

Planning and Development Director Matthew Waldinger reported that bids were solicited and one was received for 8 Grinder Pumps for the Lester-Lawndale Sanitary Sewer Project. On recommendation of Mr. Waldinger, it was moved by Mr. Morgan, seconded by Mr. Bock and carried by unanimous roll call vote to award the contract to Trombold Equipment Company, Inc. for the total price of \$46,216.00.

On recommendation of Information Technology Manager Kris Filson, it was moved by Mr. Bock, seconded by Mr. Morgan, and carried by unanimous roll call vote to adopt Resolution 2019-R-50; A Resolution pursuant to Resolution 2015-R-20 and the Municipal Records Manual to approve proposed disposition of certain Township records. This authorizes disposal of police DashCam videos that have reached the end of their retention period after the mandatory 180 days from September 10, 2019 – September 24, 2019.

It was moved by Mr. Morgan, seconded by Mr. Bock and carried by unanimous roll call vote to adopt Resolution 2019-R-51; A Resolution to Authorize Submission of a Grant Application to Pennsylvania DCED to Fund the First Subsequent Implementation Phase of the Adopted Millcreek Township Early Intervention Program plan (EIP). Mr. Morgan explained that the 1-to-1 matching grant to further implement the EIP plan is for \$150,000.00, and will be used to update the Township's financial software system and develop an area plan for the Presque Isle district.

Mr. Morgan explained that iPennDOT had planned to award funds for a paving project for West Gore and Glenridge Roads was postponed until 2020, thereby necessitating a paving plan amendment. On motion by Mr. Bock and seconded by Mr. Morgan, it was carried by unanimous roll call vote to approve the 2019 Paving Plan Amendment in accordance with Resolution 2017-R-15.

On recommendation Treasurer Mark Zaksheske, it was moved by Mr. Morgan, seconded by Mr. Bock, and carried by unanimous roll call vote to approve the sale of a parcel at 1234 Taki Drive from the County Repository for Unsold Properties, and subsequent exoneration of taxes as requested by the Erie County Bureau of Revenue and Tax Claim. Mr. Morgan reported that the Township has had a problem with dilapidated trailers, but that there are only two trailers left in the repository. Solicitor

Mark Shaw recommended that, in the future, the Township may want to have someone examine the properties in the repository.

On recommendation of Planning and Development Director Matthew Waldinger, it was moved by Mr. Morgan, seconded by Mr. Bock, and carried by unanimous roll call vote to approve the release of PNC Bank, NA Cash Escrow Check #11172017 in the amount of \$9,186.70 for Erie Homes for Children and Adults (EHCA)-Gorman Road – Erie Homes for Children and Adults, Developer, as GPI has approved and all requirements have been met.

On recommendation of Planning and Development Director Matthew Waldinger, it was moved by Mr. Bock, seconded by Mr. Morgan, and carried by unanimous roll call vote to approve a Stormwater Management Plan and Maintenance Agreement for Erie International Airport – Erie Regional Airport Authority, Developer, as all requirements have been met and the Airport Authority has agreed to be responsible for stormwater maintenance.

Planning and Development Director Matthew Waldinger presented the August Building Construction Report as follows, which is available on the Township website and also in the Zoning Office:

<u>August 2019:</u>	Total Residential Structures	\$ 581,600.00
	Total Non-residential Structures	<u>1,147,066.71</u>
		<b>\$ 1,728,666.71</b>
	Zoning Permits Issued	29
	Zoning Permit Fees	<b>\$ 6,050.00</b>

On recommendation of Treasurer Mark Zaksheske, it was it was moved by Mr. Bock, seconded by Mr. Morgan, and carried by unanimous roll call vote authorize Diane Lyons, Shawn McClelland and Mr. Groh to attend the PSATS Human Resources and Labor Management Institute at Cranberry Township on September 26, 2019, at a cost of \$99.00 per person, and with use of a Township vehicle.

It was requested by Mr. Morgan, moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to authorize Mr. Morgan to attend the Pennsylvania Chapter of the American Planning Association Conference on October 20-22, 2019 in Reading, PA at a total cost of \$590.00.

Mr. Groh reported that the Board met in Executive Session with Solicitor Mark Shaw on August 29, 2019 and September 5, 2019 to discuss legal matters.

It was moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to authorize the closing of Caughey Road, and the opening of the north gate at the McDowell High School complex for the Homecoming Parade, which begins at 5:30 p.m. on September 27, 2019.

On recommendation of Chief Scott Heidt, it was moved by Mr. Bock, seconded by Mr. Morgan, and carried by unanimous roll call vote to approve the following:

Permission for one officer to attend the PSP Intel Liaison Officer training on November 12-14, 2019 in State College, PA at a total cost of \$328.00, with travel by department vehicle.

Permission for ten Officers to attend a Street Cop Training Course being held at the Blasco Library on October 2 and 3, 2019, at a total cost of \$1990.00.

Permission for three Officers to attend the PSP Northwest Training Center for NIBRS training on November 13 and 14, 2019, at no cost to the Township and with travel by department vehicle.

Permission for seven Officers to attend Domestic Violence and Human Trafficking training on October 16, 2019 at a total cost of \$525.00.

Permission for Detective Mays to attend the International Association of Bomb Technicians and Investigators Training Conference at the Bayfront Sheraton on October 7-11, 2019, with registration cost to be reimbursed by the Northwest PA Emergency Response Group Task Force.

Permission for two Detectives to attend the East Coast Gang Investigators Conference in Atlantic City, New Jersey on October 7-11, 2019, at a total cost of \$1,040.00, with use of a department vehicle, and with registration and lodging costs to be funded by the Erie County District Attorney's Office.

Permission for six Officers to attend FBI Crisis Negotiation Training to be held in Erie on October 21-25, 2019, at no cost to the Township and with use of a department vehicle.

Solicitor Mark Shaw reported receiving a request from Millcreek Township School District's counsel to share in the cost of an appraiser for the Red Lobster Tax Appeal. Mr. Shaw explained that the property is assessed at \$3.2 million, Red Lobster's appraiser's Fair Market Value is \$2.125 million, and that it sold in 2014 for \$3.3 million and again in 2017 for \$4.175 million. Treasurer Mark Zaksheske calculated the Township's share of the appraiser's fee to be approximately \$775.00. On recommendation of Mr. Shaw and Mr. Zaksheske, it was moved by Mr. Morgan and seconded by Mr. Bock to approve a contribution of \$775.00 toward the appraiser fee for the Red Lobster Tax Appeal. No public comment was received. Motion carried by unanimous roll call vote.

Open Records Officer Sheryl Williams reported that ten Right-to-Know requests were received in August requiring 10.5 hours of response preparation time. Five requests were granted, one was denied, and four are pending due to 30-day extensions.

Planning and Development Director Matthew Waldinger introduced the Township's newest Engineer, John Sebesta, P.E., bringing the total complement to three Engineers.

With no further business to come before the Board or any citizens to be heard, it was moved by Mr. Morgan and seconded by Mr. Bock to adjourn the meeting at 10:07 a.m.

Sheryl A. Williams  
Township Secretary

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Approved: September 24, 2019

John H. Groh \_\_\_\_\_

John E. Morgan \_\_\_\_\_

James S. Bock \_\_\_\_\_