

**RESOLUTION 2014-R-15**

(Amended May 12, 2015)

**A Resolution to amend and restate regulations establishing amounts of fees and deposits for the filing, review, administration and inspection of subdivision, development, stormwater management plan applications and improvements and other matters; for applications for sign permits, zoning permits, rezoning and matters submitted to the Zoning Hearing Board or the Board of Supervisors; for Township services related to the Uniform Construction Code and for planning, zoning and developmental services of the Solicitor, the Engineering Department and retained engineers.**

**WHEREAS**, the Pennsylvania Municipalities Planning Code, the Storm Water Management Act, the Pennsylvania Construction Code Act, the Second Class Township Code and a number of Township ordinances and regulations authorize the Board of Supervisors to establish and assess fees for the filing of plans, applications and appeals and for review, administration and inspection services rendered in review, administration, implementation and enforcement of stormwater management plans and ensuring compliance with applicable regulations; and

**WHEREAS**, the Board of Supervisors has since adopted a Property Maintenance Code and a Fire Code and has developed a program of inspections under said codes, which may give rise to appeals taken to the board of appeals created for that function; and

**WHEREAS**, the Board of Supervisors by Resolution No. 2011-R-33 last established amended regulations pertaining to fees, costs and deposits; and

**WHEREAS**, the nature and scope of Township services and the amount of fees and/or deposits required to fairly compensate the Township for services provided changes over time and cost increases justify increase in some fees.

**IT IS HEREBY RESOLVED** by the Board of Supervisors of Millcreek Township, Erie County, Pennsylvania as follows:

1. Payment of Fees and Deposits. All fees and deposits required under this Resolution shall be paid in full at the time the application, petition, appeal or other request document to which the fee pertains is submitted. Those fees and deposit amounts set forth on the Appendices to this Resolution are hereby adopted. If such matter requires the filing or recording of a document, the then prevailing filing or recording fee shall be added to the stated fee amount or be paid from the costs deposit.

- A. No application, petition, appeal or other document shall be accepted unless accompanied by full payment of the applicable fees and deposits.
- B. If any application has been accepted and a check tendered in payment of fees and/or deposits therefor shall later be returned unpaid due to nonsufficient funds or for any other reason, such application shall be rejected and any permit or other approval issued shall be suspended until such time as full payment of the fees and/or deposits has been made.

- C. If a developer fails or refuses to pay an additional deposit required under this Resolution within seven (7) days after the date of the Engineer's request for such additional deposit, the Engineer shall order the developer to cease further work on the development and the Township shall take no further action and shall not issue any approvals until full payment of the deposit has been made. The Engineer shall notify the Board of Supervisors whenever such stop-work order has been issued.

2. Cash Deposits Required - Subdivisions and Developments. Excepting only small subdivisions subject to Section 6 of this Resolution, applicants for subdivision, land development and stormwater management approvals shall pay to the Township upon submission of the application deposits to be used and applied to defray fees and costs for review, administration, inspection, certification and other services as set forth on Appendix 1 to this Resolution (Fees for Subdivisions and Land Developments).

3. Cash Deposits, Financial Security - Other Matters.

- A. Sidewalks. Where financial security for completion of the particular sidewalk has not been tendered to the Township by the subdivider or developer, Applicants for a sidewalk permit shall at the time of application for a sidewalk permit pay a deposit to be held as security for proper construction or reconstruction of the sidewalk and for payment of inspection fees, in the amount and to be held as set forth on Appendix 2 to this Resolution.
- B. Other Matters. Where an Ordinance or a Resolution requires that an applicant tender financial security for the performance of a required act in the future (example, removal of a temporary storage facility), such deposit shall be paid or tendered prior to issuance of any permit or other approval, and shall be administered in accordance with established practice under the MPC or other ordinances or resolutions of the Township.

4. Filing, Administration and Appeal Fees - Zoning and Sign Matters. Fees and cash deposits for the filing, review and administration of zoning permits, demolition permits, sign construction or alteration, rezoning petitions, applications for variance and/or uses on special exception, appeals, other applications to the Zoning Hearing Board or the Board of Supervisors and other zoning matters are hereby established in the sums as set forth on Appendix 3 to this Resolution.

- A. Where a rezoning petition or an application for variance, use on special exception, conditional use or other request to the Zoning Hearing Board or the Board of Supervisors is filed as to two lots bearing different lot or tax index numbers which are adjacent to or integral parts of one another and the application requests relief which is identical to each, no additional fee shall be assessed.
- B. Persons filing an appeal from an enforcement notice issued by the Zoning Administrator to the Zoning Hearing Board shall be obligated to pay all costs incurred by the Township in the proceeding if the Zoning Hearing Board denies the appeal, but no costs shall be imposed upon the appellant when an appeal is sustained.
  - (i) All persons filing an appeal to the Zoning Hearing Board from a zoning enforcement notice shall pay to Millcreek Township a deposit in the sum set forth on Appendix 3, which shall be retained by the Treasurer.

- (ii) The Zoning Hearing Board shall not consider responsibility for costs as an issue in hearing and acting upon an appeal.
- (iii) If the Zoning Hearing Board sustains the appeal, the Zoning Administrator shall promptly notify the Treasurer, who shall then issue a refund of the entire deposit.
- (iv) If the Zoning Hearing Board denies the appeal, in whole or in part, the Zoning Administrator shall certify to the Treasurer all sums incurred by the Township for legal advertising, services of the court reporter for the Zoning Hearing Board and services of the solicitors for the Township and the Zoning Hearing Board (which shall not be less than the fee for a general application to the Board). Such sums shall be paid from the cost deposit, the appellant then to receive refund of any excess sums remaining in the cost deposit (if any) and being obligated to pay to the Township any additional sums due which are in excess of the initial cost deposit.

C. The provisions in subsection B, above, shall apply to applications and/or appeals filed to the Board of Supervisors from decisions of a designated Township enforcement officer.

5. Grading Plan Reviews and Inspections. Whenever an applicant for a zoning permit or other permit or approval is obligated to submit and implement a grading plan which must be reviewed and inspected by the Engineering Department, a fee for such review and inspection is established in the amount set forth on Appendix 1 to this Resolution. This fee shall be added to zoning or other permit fees to defray the cost of review and inspection services. This fee shall be paid contemporaneously with submission of the applicant for zoning permit or other permit. When an applicant for a zoning permit or other approval is obligated under Township ordinances and regulations to submit a land development and/or stormwater management plan, review, inspection and certifications of grading issues shall be conducted and fees therefor imposed in accordance with Appendix 1.

6. Cash Deposits Required. Excepting only sketch plans and small subdivisions as defined in Subsection 6(A), all applicants for subdivision, land development and stormwater management approvals shall pay to the Township, contemporaneously with submission of the application, deposits toward the cost of fees and charges for review, administration, inspection, certification and other services in the amounts as established and set forth on Appendix 1. The Engineering Department is authorized to require additional monies (in addition to those set forth on Appendix 1) as cost deposits if necessary in view of substantial outstanding charges to pay those outstanding charges and provide funds for future expenses as authorized by this Resolution.

Where a plan application proposes division of one parcel into two or three parcels and does not involve construction or extension of a public street, a wetlands delineation and a stormwater management plan, no deposit toward fees and costs shall be assessed, and fees for filing, review, inspection, administration of the application and of any resubmission or renewal/extension thereof are established as set forth on Appendix 1 to this Resolution.

7. Special Hearings - Zoning Hearing Board. Persons requesting special hearings before the Zoning Hearing Board shall pay fees therefor as established in Appendix 3 to this Resolution. This Resolution is not intended to modify procedures established for such special hearings in that Resolution of the Board of Supervisors adopted on July 30, 1996.

8. Applicants to Pay for Retained Engineering and Inspection Services.

- A. Applicants for subdivisions, land developments and all other development activity shall be obligated to pay all fees and costs of engineer(s) or firm(s) retained by Millcreek Township to review, inspect, certify and provide other services in connection with submitted stormwater management plans and construction of stormwater management facilities under the Millcreek Township Stormwater Management Ordinance and/or in connection with submitted plans for developments and inspection of construction of improvements under the Millcreek Township Subdivision and Land Development Ordinance. Such fees and costs shall be itemized by the engineer(s) or firm(s) and paid by Millcreek Township from cost deposits deposited by applicants.
- B. If, in the opinion of the Board of Supervisors, a development application should require retention of an engineer or firm to assist in review, inspection or certification of the development or required improvements, the Board of Supervisors, after prior notice to the developer, shall retain such engineer or firm, and the developer shall be responsible for payment of all engineering fees and costs unless the Board of Supervisors upon retaining the engineer or firm should otherwise agree.
- C. Applicants for other matters, including but not limited to sidewalk construction, where the Board of Supervisors has retained a person or firm to inspect construction or components of work, shall be responsible for paying all fees and expenses due to such inspector(s) in accordance with the fee schedules then in effect.

9. Applicants to Pay for Legal Services. Excepting services performed in attendance at public meetings of the Planning Commission and the Board of Supervisors, applicants for subdivisions, land developments, other development activity, subdivision waiver, grant of zoning permits to allow construction of structures prior to demolition of existing buildings and other relief and appellants from zoning enforcement notices whose appeals are denied by the Zoning Hearing Board shall be responsible for payment of legal services and costs rendered or provided by the Township Solicitor or other attorney retained for such matter by the Board of Supervisors.

- A. Such services shall include, but not be limited to, detailed review of plan submissions as requested by the Engineering Department or a retained engineer; meetings and communications with developers and their representatives; reviews of submitted financial security, declarations of restrictions, requests for reduction or release of financial security; participation at the request of an applicant or the Board of Supervisors at meetings to discuss or review submitted or proposed developments; preparation of agreements and other documents upon instruction of the Board of Supervisors or at the request of applicants to effect requested relief or approvals; review of applications for subdivision waiver and submission of requests for their approval; preparation of agreements to authorize issuance of zoning permits and future demolition of existing structures and representation of the Township in proceedings on appeals from zoning enforcement notices.
- B. Such services shall not include basic review services in connection with proceedings of the Planning Commission or the Board of Supervisors.

- C. Fees for legal services shall be as prescribed by the Board of Supervisors (Ordinance 2002-2, as amended) or by agreement with another attorney.

10. Applicants to Pay for Engineering Services. The fees for plan applications as established on Appendix 1 shall include customary plan review and administrative services by the Township's Engineering Department and shall be paid upon submission of the application. Such services include initial reviews, meetings of the Planning Commission and the Board of Supervisors, reviews of submitted wetlands delineations, septic permits, agreements with water and sewer authorities, sewage planning modules, applications, plans and profiles, specifications for required improvements, stormwater management or grading plans not referred by the Board of Supervisors to an engineering firm, declarations of restrictions, applications for Township street access permits, easements and rights of way, reports of retained engineers and other third parties, submission of financial security and requests for reduction or release thereof and standard document preparation. Additional fees shall be charged for additional services requested by the applicant which are outside the scope of customary services, these including but not limited to meetings, site conferences and modifications of standard requirements.

11. Applicants to Pay Fees Due to Other Entities. All fees imposed by the Erie County Department of Planning, water or sewer authorities, the Erie County Department of Health, agencies of the Commonwealth of Pennsylvania and other entities for filing, review and/or administration of submissions shall be paid by the applicant directly to such entity, and shall not be deemed included within fees and deposits imposed or collected by Millcreek Township.

12. Specific Charges for Services. Fees charged for engineering and legal services rendered with respect to review, administration, inspection and certification of applications and other matters subject to this Resolution shall be imposed subject to the following requirements.

- A. Fees paid to the engineer(s), engineering firm(s) retained for provision of services related to review, inspection and certification of stormwater management plans and facilities shall be in accordance with the agreement between the Township and such engineer(s) or firm(s) as then in effect.
- B. Fees paid to an engineer or an engineering firm retained for provision of services in connection with a submitted development plan shall be charged in accordance with the retention agreement with such engineer or firm.
- C. Fees for services rendered by the Engineering Department shall be at those rates certified by the Township Treasurer subsequent to each annual organizational meeting of the Board of Supervisors as paid for employee compensation for the Township Engineer and each employee of the Department. Each Department employee rendering review, administration, inspection or other services shall maintain contemporaneous records of time devoted to a matter, these records to identify the employee, the date of the service, the nature of the service and the time devoted to the service. The compensation rates as certified by the Treasurer shall include base compensation, all employee benefit costs and, if applicable, overtime compensation. The Treasurer's certification shall be in writing, and copies shall be retained by the Treasurer, Engineer and Solicitor.

- D. Fees for general services rendered by the Solicitor or other attorney retained by the Board of Supervisors shall be billed at the hourly or other rate then approved by the Board. Adjustments to such rates may be made by the Board of Supervisors at its election, the applicable rate to be included on the Treasurer's annual certifications.

13. Payment of Professional Fees. Retained engineers, the Solicitor and the Engineering Department shall submit to the Treasurer all required itemizations and invoices upon certification by the Engineering Department that a proposed development or plan phase is completed. All fees and costs due to a retained engineer, to the Solicitor or other attorney retained by the Board of Supervisors shall be paid by the Treasurer to such professional. All fees and costs due with respect to services of the Engineering Department shall be paid over by the Treasurer into the Township's general fund.

14. Administration of Deposit Funds. Funds paid as deposits toward costs and fees shall be retained and administered by the Treasurer as escrow funds, subject to the following requirements:

- A. The Treasurer shall not disburse funds from such account without first receiving from the retained engineer, Solicitor, other retained attorney or the Engineering Department the itemized invoice or itemization of time and services required under this Resolution.
- B. Requests submitted to the Treasurer for payment from the deposit fund must identify the person(s) providing the service, the development involved and the itemization of services and advanced costs.
- C. If the Treasurer determines that the deposit fund has a balance of \$500.00 or less, he or she shall so advise the Engineer. The Engineer shall notify the developer that an additional cost deposit in an amount not less and not greater than those amounts set forth for additional cash deposits on Appendix 1 and commensurate with the Engineer's estimate of future required services must be paid to the Township's Treasurer within seven (7) days after the date of such directive.
- D. Where an approved preliminary plan is to be developed in more than one stage, the final plan deposit required under Appendix 1 shall be paid upon submission of the final plan application for each stage. Upon each subsequent final plan submission, an additional deposit toward costs and fees in an amount not less and not more than that as set forth on Appendix 1 shall be required, this sum to be commensurate with the Engineer's estimate of future services and with regard to the balance, if any, then existing in the applicant's deposit escrow fund.
- E. If sums remain in the deposit fund created upon application of a preliminary plan at completion of that final plan stage, the deposit balance shall be retained and the developer shall pay the specified additional cost deposit upon submitting the next final plan application, which final plan deposit shall be added to any existing deposit balance.

- F. A development shall not be deemed completed until the Board of Supervisors approves release of financial security tendered to ensure completion of required improvements and their structural integrity or, should such financial security not have been required, until the Board of Supervisors approves a recommendation by the Township Engineer that the development be deemed completed. A developer believing the development to be completed must submit to the Engineer a written request for such inspection and certification.
- G. An applicant's failure to remit payment of additional sums as the required costs deposit within the time period(s) specified in this Resolution shall constitute a default of obligations and, pursuant to Article 17 of the Subdivision and Land Development Ordinance, the Township may direct suspension of work and may suspend its review and administration until such time as all sums due are paid.
- H. Upon receipt of a request for release of financial security, the Engineer shall notify the Treasurer, any retained engineer, the Solicitor and/or other attorney of such request. The engineer, Engineering Department, Solicitor and other retained attorney, within twenty (20) days after the date of such notice, shall submit to the Treasurer either (I) a final invoice or certification of services rendered for the matter or (ii) written notice that no additional sums are due.
  - (i) The Treasurer shall then pay to the engineer, Solicitor, attorney or Township general fund from the developer's cost deposit such additional sums as may be due, and shall remit to the developer the entire principal balance then remaining in the deposit fund.
  - (ii) In the event the balance in the developer's deposit fund is not sufficient to pay final fees and costs due as to the development, the Engineer shall notify the developer of that additional deposit sum due which will ensure full payment of such charges.
  - (iii) Any release of financial security shall be conditioned upon the developer's first paying in full all fees and costs due. Failure or refusal by the developer to pay final costs and fees shall be grounds for denial of a request for release of security.

15. Fees and Deposits Required. Fees, charges and deposits for costs are hereby established as follows:

- A. Fees, deposits and charges for subdivisions, land developments, grading plans, subdivision waiver applications and other development activities are established as set forth on Appendix 1.
- B. Fees, charges and deposits for review and administration of applications for sidewalk permits, issuance of permits, inspections and other services shall be as set forth on Appendix 2.
- C. Fees, charges and deposits for zoning and sign matters shall be as set forth in Section 4 and Appendix 3.

- D. Fees, charges and deposits for services relating to administration and enforcement of the Uniform Construction Code shall be as established under the contract between Millcreek Township and the retained building code official and as set forth on Appendix 4. All such fees, charges and costs shall be payable to the building code official, who shall be responsible for paying therefrom all surcharges and other sums due to the Commonwealth, Millcreek Township or other governmental entities.
- E. Fees, charges and deposits for services relating to administration and enforcement of the Property Maintenance Code and/or the Fire Code shall be as established and set forth on Appendix 4-A. All such fees, charges and costs shall be payable to the Code Administrator, who shall be responsible for paying therefrom all surcharges and other sums due to any governmental entity.
- G. In all matters, a late filing application fee is established in a sum equal to 200 percent of the regular permit or application fee or \$100.00, whichever is greater, this late filing fee to be assessed when a person fails to apply for and receive a permit or approval prior to commencing regulated activity. The late filing fee shall be paid prior to acceptance and review of any application, and shall be in addition to fines and penalties for violation.

16. Revisions and Amendments to Fees and Deposits. The Board of Supervisors shall have authority to amend and revise this schedule of fees and deposits as the Board deems necessary or appropriate. Revisions to fees and deposits may be made by amendment of the appendices to this Resolution, such appendices as amended then being deemed an amendment and restatement.

17. Repealor. This Resolution is not intended to address fees, deposits or costs for matters not specifically addressed in this Resolution. This Resolution shall supersede prior resolutions on the matters set forth herein, such prior Resolutions including Nos. 97-R-12, 2002-R-36, 2004-R-31 and 2006-R-6.

18. Effective Date. This Resolution shall be effective immediately.

**ADOPTED** this 6<sup>th</sup> day of May, 2014.

**MILLCREEK TOWNSHIP SUPERVISORS**

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Brian P. McGrath

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Richard P. Figaski

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John H. Groh

**APPENDIX 1  
FEES AND COST DEPOSITS FOR SUBDIVISIONS,  
LAND DEVELOPMENTS AND DEVELOPMENT MATTERS**

**SKETCH PLANS**

Filing Fee \$ 200.00

**SMALL SUBDIVISIONS**

(1-3 Lots, NO street improvements, wetlands or stormwater management plan)

Filing Fee \$ 200.00  
Local Street Access Fee \$ 60.00/lot due at release for recording  
Resubmittal/Renewal \$ 75.00

**MINOR SUBDIVISIONS**

(4-9 Lots, NO street improvements)

Filing Fee \$ 300.00 + \$25.00/lot  
  
Cost Deposit Required  
No Stormwater Management Plan \$1,100.00  
Stormwater Management Plan \$2,500.00

**MAJOR SUBDIVISIONS**

(10 or more lots or ANY street improvements)

Preliminary Plan Application  
Filing Fee \$1,500.00  
Cost Deposit Required \$5,000.00  
  
Final Plan Application  
Filing Fee \$1,000.00  
Cost Deposit Required \$2,500.00

**LAND DEVELOPMENTS**

(NO street improvements)

Filing Fee \$1,000.00  
  
Cost Deposit Required  
No Stormwater Management Plan \$1,500.00  
Stormwater Management Plan \$5,000.00

**MAJOR LAND DEVELOPMENTS**

(Any street or road improvements)

Filing Fee  
Preliminary Plan Application \$1,500.00  
Final Plan Application \$ 800.00  
  
Cost Deposit Required  
With Preliminary Plan Application \$5,000.00  
With Each Final Plan Application \$2,500.00

**APPENDIX 1  
FEES AND COST DEPOSITS FOR SUBDIVISIONS,  
LAND DEVELOPMENTS AND DEVELOPMENT MATTERS**

**MISCELLANEOUS MATTERS**

Modification - Land Development, Minor Subdivision	\$ 350.00
Modification - Major Land Development, Major Subdivision	\$ 500.00
Resubmissions, Replots, Renewals (All)	\$ 300.00
Grading Plan Review and Inspection	\$ 250.00
Application for Subdivision Waiver	Solicitor's then current hourly rate for 1 hour + \$50.00
Petition to Vacate, Open or Close Street	\$ 750.00 + applicable recording fee
Review Fees - Township Street Access	Based on time involved
Additional Cost Deposits	Minimum of \$1,000; Maximum of \$4,000 (per request)
Inspections	Township personnel - hourly rate; or As per fee schedule of retained firm
Late Filing Fee	200% of regular fee or \$100.00, whichever is greater
Late Inspection Fee	200% of regular inspection rate
Appeal to Board of Supervisors	\$ 1,000.00
Continuation of Scheduled Hearing	\$ 700.00

**STORMWATER MAINTENANCE FUND CONTRIBUTIONS**

Per previous Resolution:

Less than 10,000 square feet impervious area	\$1,500.00
More than 10,000 square feet impervious area	\$2,876.00

These contributions to be evaluated annually by the Township Engineer in accordance with the established formula and current personnel and materials costs

**APPENDIX 2  
FEES AND COST DEPOSITS FOR SIDEWALKS**

Permit fee for construction of sidewalk which is required under an approved development or subdivision plan within or adjacent to the right of way of a Township street (per lot)	\$ 25.00
Permit fee for construction of a new sidewalk not required under an approved development or subdivision plan within or adjacent to the right of way of a Township street	No fee
Permit fee for reconstruction of an existing sidewalk	No fee
Deposit payable upon application for permit to defray permit fee and inspection fees, and to be held as security for proper construction or reconstruction, with any excess after final inspection and certification of proper completion to be refunded to the applicant - due on a per-lot basis when the permit fee applies and only if financial security for completion of the sidewalk is not being held by the Township	\$500.00
Inspection fees	As per fee schedule of retained contractor Per hourly rate if done by Township personnel
Late Filing Fee (per lot)	\$100.00

**APPENDIX 3  
FEES AND DEPOSITS DUE FOR  
ZONING AND ZONING HEARING BOARD MATTERS**

**Zoning Permits**

Residential:

Dwelling Units	\$ 250.00
Additions, Accessory Structures	\$ 50.00

Commercial and Institutional:

New Building

1-1,500 square feet area	\$ 750.00
1,501-10,000 square feet area	\$1,400.00
Over 10,000 square feet area	\$2,500.00

Additions and Renovations

1-500 square feet area	\$ 300.00
501-2,500 square feet area	\$ 600.00
Over 2,500 square feet area	\$1,200.00

Industrial:

New Building

1-1,000 square feet area	\$ 300.00
1,001-5,000 square feet area	\$ 750.00
5,001-25,000 square feet area	\$2,000.00
Over 25,000 square feet area	\$4,800.00

Additions and Renovations

1-2,500 square feet area	\$ 500.00
Over 2,500 square feet area	\$1,500.00

Demolitions

Residential	\$ 50.00
Non-Residential	\$ 100.00

Driveway Access Permit (1- and 2-unit dwellings) \$ 50.00

Use Certificate \$ 50.00

Request for Foundation Permit Authorization \$ 150.00

**APPENDIX 3  
FEES AND DEPOSITS DUE FOR  
ZONING AND ZONING HEARING BOARD MATTERS**

**Permit Fees for Particular Matters**

Fence over 6' in Height	\$ 50.00
Junkyard	\$ 50.00
Recreational Vehicle Park	\$ 50.00
Sign	\$ 50.00
Sign - Alteration	\$ 50.00
Special Event of a Temporary Nature	\$ 50.00
Swimming Pool	\$ 50.00
Temporary Food, Produce Stand	\$ 50.00
Temporary Food, Produce Stand - Renewal Permit	\$ 25.00
Temporary Storage Facility	\$ 50.00
Other Matters Not Otherwise Specified	\$ 50.00

**Deposits Required for Particular Matters**

Promotional Sign Cost Deposit	\$ 50.00
Temporary Signs in Township Right of Way Cost Deposit	\$ 100.00
Temporary Storage Facility - Financial Security for Removal	\$ 250.00 per container

**Other Matters**

Petition to Rezone Property	\$ 800.00 per parcel
Application for Variance/Use on Special Exception/Conditional Use	
Residential	\$ 500.00 per parcel
Non-Residential	\$ 800.00 per parcel
Application for Special Hearing by Zoning Hearing Board	\$1,000.00
Deposit for Appeal to Zoning Hearing Board/Board of Supervisors (From enforcement officer's determination)	\$1,000.00
Other Appeal, Challenge or Application to Zoning Hearing Board or Board of Supervisors	\$1,000.00
Continuation of Scheduled Hearing	\$ 500.00
Request for Zoning Permit where existing building to be demolished after new construction	Solicitor's current rate for one hour + \$75.00
Late Filing Fee	200% of regular fee or \$100.00, whichever is greater

**APPENDIX 4  
FEES AND DEPOSITS DUE FOR  
UNIFORM CONSTRUCTION CODE MATTERS**

Fees for plan reviews, inspections and other services generally are established as set forth in Exhibit B to the contract between Millcreek Township and the building code official.	Payable to the building code official when application for construction permit is submitted.
Township surcharge on UCC permits	10% of total UCC permit fee payable whenever Township permit or review is also required
Appeal Fee to Board of Appeals	
Single-Family Residential	\$ 900.00
Multi-Family Residential	\$1,000.00 + \$100 per unit
Commercial, Industrial, Institutional and All Other	\$1,000.00
Continuation of Scheduled Hearing	\$1,000.00

**APPENDIX 4-A  
FEES DUE - APPEALS TO  
FIRE CODE-PROPERTY MAINTENANCE CODE  
BOARD OF APPEALS**

Appeal fee to Board of Appeals (all types of property)	\$1,000.00
Continuation of Scheduled Hearing	\$1,000.00
Special Hearing	\$1,200.00

**APPENDIX 5  
FEES, DEPOSITS AND FINANCIAL SECURITY -  
MISCELLANEOUS MATTERS**

**Permit Application Fees** (due at time of application)

Permit to Move Building	\$ 50.00
Permit authorizing “Street Opening”	\$ 50.00
Permit authorizing non-tower wireless communications (WCF) facility outside a street right of way that does <u>not</u> involve any structural change to a support structure	\$100.00
Permit authorizing non-tower WCF outside a street right of way that falls within the provisions of Section 6.02.2(2) of the Zoning Ordinance (exclusive of UCC fees)	\$200.00
Zoning Permit authorizing Non-Tower WCF that <u>do</u> substantially change a wireless support structure (exclusive of fees for experts, etc. under Z.O. 6.02.2(3))	\$300.00
Permit authorizing modification of an existing Tower-Based WCF increasing height of such WCF (exclusive of UCC-related fees)	\$300.00
Permit-related review and processing of application for approval of a Tower-Based WCF, exclusive of the fee for an application for special exception and UCC fees	\$300.00

**Degradation Fees (Street Openings; WCFs)**

Within cartway (including paved shoulder, berm, bike path)	\$45 per square yard
Outside of paved cartway, shoulder, berm, bike path)	\$20 per square yard

**Inspection Fees (Street Openings; WCFs)**

<u>Total Square Yards To be Excavated</u>	<u>Fee (Dollars)</u>
1 to 10	\$ 55.00
11 to 15	\$ 60.00
16 to 20	\$ 65.00
21 to 25	\$ 70.00
26 to 30	\$ 75.00
31 to 50	\$ 90.00
51 to 100	\$ 110.00
101 or greater	\$ 110.00 + \$1.50 per square yard over 100

NOTES:

1. The number of square yards of excavation shall be computed to the nearest whole square yard.
2. The minimum fee shall be equal to the fee for excavation of 1-10 square yards (\$55.00).
3. The minimum inspection fee (\$55.00) shall be charged for all additional inspections, including those made in connection with releases of financial security prior to the end of the Guarantee Period.

**Required Financial Security (Cash Bond) Amounts**

1. Calculation. The amount of financial security shall be determined by the Township Engineer, and shall be commensurate with current costs for the particular work to be done plus an additional ten percent (10%) for contingencies, this being the same basis for calculation of the amount of financial security to ensure completion of required improvements under the Subdivision and Land Development Ordinance.
2. Release. Where none of the work involved relates to or affects any pavement, upon receipt of a written request for release and after an inspection which confirms that all work has been done in accordance with applicable regulations and that the vegetative cover meets the standards for release of security under the Stormwater Management Ordinance, the Board of Supervisors, upon the Engineer's recommendation, may approve release of the financial security prior to the end of the Guarantee Period.

**Right of Way Use Reimbursement [Zoning Ordinance Section 6.02.4(3)(f)]**

Annual fee for inspection, review, supervising and right of way management due from WCF operators as to WCF facilities within a street's right of way (per location/facility)	\$100.00
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