

**SWEARING-IN CEREMONY**

***Kim Clear, Supervisor***  
**Judy Zelina, Director of Public Services**

**AGENDA**

**MILLCREEK TOWNSHIP BOARD OF SUPERVISORS**  
**Millcreek Township Municipal Building**  
**Assembly Room**

**Annual Organization Meeting**  
**9:00 a.m.**

**January 3, 2022**  
**Monday**

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- 1. Election of Temporary Chairman**
- 2. Call to Order**
- 3. Pledge of Allegiance to the American Flag**
- 4. Nomination for and Election of Chairman**
- 5. Nomination for and Election of Vice Chairman**

**APPOINTMENTS**

- 6. Township Secretary**
- 7. Township Treasurer**
- 8. Township Engineer**
- 9. Township Solicitor**
- 10. Municipal Administrator, Public Works**

Oversight of the Department of Public Works and Department of Planning and Development; and the Board's liaison to the Fire and Emergency Services Commission, Planning Commission, Zoning Hearing Board and Chairman of the Safety Committee.

- 11. Municipal Administrator, Township Operations and Services**

Oversight of the Department of Administration, Department of Public Services and Department of Parks and Recreation; and the Board's liaison to the Parks and Recreation Commission and Recycling Advisory and Education Committee.

- 12. Municipal Administrator, Public Safety**

Oversight of the Millcreek Police Department Emergency Management Department; and the Board's liaison to the Millcreek Neighborhood Watch.

13. Delegate and Alternate Delegate to 2022 PSATS State Conference
14. Representative and Alternate Representatives to ECATO Executive Committee for 2022
15. Representative and Alternate Representatives to Erie Area Council of Governments (EACOG) for 2022
16. Representative and Alternate Rep. to Lake Erie Coastal Zone Advisory Committee for 2022
17. Voting Representative #1 and Alternate to Erie Metropolitan Planning Organization (Erie MPO) Coordinating Committee for 2022
18. Voting Representative #2 and Alternate to Erie Metropolitan Planning Organization (Erie MPO) Coordinating Committee for 2022
19. Voting Representative and Alternate to Erie Metropolitan Planning Organization (Erie MPO) Technical Advisory Committee for 2022

**FINANCIAL MATTERS**

20. Establish Bond for Treasurer for 2022
21. Nominate Fund Depositories for 2022 and Authorize Signatories
22. Nominate Insurance Carriers for 2022

**ADMINISTRATIVE MATTERS**

23. Communicate Appointments, Treasurer's Bond to Board of Auditors
24. Committee and Commission Appointments
25. Designation of Regular Meetings of Board of Supervisors
26. Adjournment

**JANUARY MEETING SCHEDULE**

***AUDITORS' MEETING***

Tuesday, January 4, 2022 at 1:00 p.m.  
Millcreek Township Municipal Building Assembly Room

***REGULAR MEETING***

Tuesday, January 25, 2022 at 5:30 p.m.  
Millcreek Township Municipal Building Assembly Room

AGENDA

**MILLCREEK TOWNSHIP BOARD OF SUPERVISORS  
Millcreek Township Municipal Building  
Assembly Room**

**Regular Meeting  
9:30 a.m.**

**January 3, 2022  
Monday**

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- 1. Call to Order**
- 2. Pledge of Allegiance to the American Flag**
- 3. Public Comment on Agenda Items Other than Development or Rezoning Applications**
- 4. Approval of Minutes**  
  
December 14, 2021 – Regular Meeting
- 5. Approval of Bills**
- 6. Bids and Quotations**  
  
Loveland Culvert Replacement, Change Order #1 – Public Works Department  
Velocity Net Equipment & Services – IT Department/Administration  
Windstream Contract Renewal – IT Department/Administration
- 7. New/Amended Ordinances Under Review**  
  
Proposed Amendments to Zoning Ordinance
- 8. Ordinance 2021-1**  
  
Stop Signs at 22<sup>nd</sup> Street and Midland and at 23<sup>rd</sup> Street and Midland
- 9. Resolution 2022-R-1**  
  
2022 Police Pension Contribution
- 10. Resolution 2022-R-2**  
  
A Resolution pursuant to Resolution 2015-R-20 and the Municipal Records Manual to approve proposed disposition of certain Township records.
- 11. Resolution 2022-R-3**  
  
A Resolution to amend the Millcreek Township Procedures for Probable or Confirmed COVID-19 Cases.

**12. Authorization to File Collection Action**

AR Landscaping

**13. Communications**

Treasurer Communications – PSATS and PELRAS Conference Attendees

Hiring Requests – Parks and Recreation Department, Public Works – Streets Department

Training Request – MPD

Christmas Tree Recycling

Executive Session – December 20, 2021

Solicitor Communications

**14. Citizens to Be Heard**

**15. Adjournment**

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