

## Regular Meeting

January 3, 2023

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman James Bock in the Assembly Room of the Millcreek Township Municipal Building. Present were James Bock, Daniel Bock, Kim Clear, Mark Zaksheske, Robert Donikowski, Matthew Waldinger, Lydia Caparosa, Esq. and Sheryl Williams.

Following the Pledge to the Flag, Solicitor Lydia Caparosa recommended that the Agenda be amended to add one (1) item due to approval being needed before the next regular meeting on January 24, 2023. On recommendation by Ms. Caparosa, it was moved by Ms. Clear, seconded by Mr. Bock and carried by unanimous roll call vote, per Section 712.1(e) of the Pennsylvania Right-to-Know Law, to add the following item to the Agenda:

### **9. Millcreek Township General Authority Articles of Incorporation**

Mr. Bock called for Public Comment on agenda items other than development or rezoning applications. There was no public comment.

On motion by Ms. Clear, seconded by Mr. Ouellet, it was carried by unanimous roll call vote to approve the minutes from the December 20, 2022 regular meeting.

On motion by Ms. Clear, seconded by Mr. Ouellet, it was carried by unanimous roll call vote to approve payment of the General Fund bills in the amount of \$450,065.70, a payment from the Performance & Surety Bond Account for \$23,408.00, and Sewer Revenue Fund bills totaling \$1,457,010.13.

On motion by Mr. Bock, seconded by Ms. Clear, it was carried by unanimous roll call vote to table a vote on purchasing new police lockers until the January 24, 2023 meeting when a recommendation will be received from the Deputy Police Chief.

On recommendation of Treasurer Mark Zaksheske, it was moved by Mr. Ouellet, seconded by Ms. Clear and carried by unanimous roll call vote to approve the following resolution: Resolution 2023-R-2; A Resolution to set the rate of Police Pension Contribution for 2023.

On recommendation by Planning and Development Director Matthew Waldinger, it was moved by Ms. Clear, seconded by Mr. Ouellet and carried by unanimous roll call vote to approve a Stormwater Management Maintenance Agreement and Stormwater Management Plan for Starbucks, Wegman's Drive – KDP Erie, LLC, Developer.

On recommendation by Mr. Waldinger, it was moved by Ms. Clear, seconded by Mr. Ouellet and carried by unanimous roll call vote to approve a Stormwater Management Maintenance Agreement and Stormwater Management Plan for the Land Development Plan for Dollar General, West Ridge & McKee Roads – Westminster Development, LLC, Developer.

On recommendation of Solicitor Lydia Caparosa, it was moved by Ms. Clear, seconded by Mr. Ouellet and carried by unanimous roll call vote to add and identify the Township's principal address in the Articles of Incorporation of the Millcreek Township General Authority to meet the Department of State's deadline of January 20, 2023.

On recommendation of Treasurer Mark Zaksheske, it was moved by Ms. Clear, seconded by Mr. Ouellet and carried by unanimous roll call vote to approve the attendance of three (3) members of the Administration Department at the PELRAS Conference in State College in March at a cost

of approximately \$3,000.00, and three (3) members to attend the PSATS Conference in Hershey in April at a cost of approximately \$4,500.00.

On recommendation by Human Resources, it was moved by Mr. Bock, seconded by Ms. Clear and carried by unanimous roll call vote to promote Melinda Fleming to Code Enforcement Clerk, effective January 6, 2023, at an hourly rate of \$18.46.

On recommendation of Deputy Police Chief Carter Mook, it was moved by Ms. Clear, seconded by Mr. Ouellet and carried by unanimous roll call vote to authorize four (4) detectives to attend Open Source Investigations training in Bridgeville, PA from February 8-10, 2023 at an estimated cost of \$2136.32.

There were no Executive Sessions or Solicitor Communications.

Former Supervisor John Groh thanked the Supervisors for their efforts to proceed with forming a paid Fire Department and hiring a Fire Chief. He also commended Melinda Fleming for her work as Receptionist and congratulated her on her promotion.

There being no further business to come before the Board or any other Citizens to be Heard, it was moved by Ms. Clear and seconded by Mr. Ouellet to adjourn the meeting at 9:50 a.m.

Sheryl A. Williams  
Township Secretary

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APPROVED: January 24, 2023

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James S. Bock

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Kim Clear

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Daniel P. Ouellet