

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman James Bock in the Assembly Room of the Millcreek Township Municipal Building. Present were Mark Zaksheske, John Morgan, James Bock, Daniel Ouellet, Mark Shaw, Esq., Matthew Waldinger, Gary Snyder, Nina DiPlacido and Sheryl Williams.

Following the Pledge to the Flag, Mr. Bock announced that the meeting is being recorded by WQLN and will be broadcast on Spectrum Channel 1024 and YouTube.com with closed captioning available.

Mr. Bock called for public comment on agenda items other than development or rezoning application hearings. No public comment was offered.

On motion by Mr. Morgan, seconded by Mr. Ouellet, it was carried by unanimous roll call vote to approve the minutes from the January 6, 2020 Organizational and Regular Meetings.

On motion by Mr. Morgan, seconded by Mr. Ouellet, it was carried by unanimous roll call vote to approve payment of General Fund bills in the amount of \$189,005.72, and a bill from the Sinking Fund Account in the amount of \$5,859.55.

On recommendation of Treasurer Mark Zaksheske, it was moved by Mr. Morgan, seconded by Mr. Ouellet and carried by unanimous roll call vote to adopt Resolution 2020-R-2; A Resolution to set the Rate of Participant Contribution to the Millcreek Township Police Pension Plan. Mr. Zaksheske noted that this resolution is required and the rate will remain the same as in 2019, which is 5.25% of the participant's compensation.

On recommendation of IT Manager Kris Filson, it was moved by Mr. Morgan, seconded by Mr. Ouellet, and carried by unanimous roll call vote to adopt Resolution 2020-R-3; A Resolution pursuant to Resolution 2015-R-20 and the Municipal Records Manual to approve proposed disposition of certain Township records. This authorizes the disposal of MPD DashCam videos that have reached the end of their 180-day retention period from January 15, 2020 – January 28, 2020.

It was moved by Mr. Morgan, seconded by Mr. Ouellet and carried by unanimous roll call vote to adopt Resolution 2020-R-4; A Resolution to Amend Resolution 2019-R-61 Regarding the Amendment to the General Reimbursement Grant Agreement for Federal-Aid Highway Projects No. 010W54 entered into by Millcreek Township and the PennDOT pursuant to the Joint Partial Settlement Agreement Among All Parties.

On recommendation of Planning and Development Director Matthew Waldinger, it was moved by Mr. Morgan, seconded by Mr. Ouellet, and carried by unanimous roll call vote to approve a Memorandum of Understanding (MOU) with Erie County Department of Planning and Community Development (ECDPCD) for municipal stormwater management education and GIS services, in an amount not to exceed \$1100.00, for a period of three years.

Solicitor Mark Shaw explained that the property owner had sought a variance to place a new building at 205 Marshall Drive, which the Township opposed because it is in close proximity to a ravine. The Zoning Hearing Board granted the variance, and the developer has agreed to sign a waiver to release the Township from any future claims. Mr. Morgan stated that although the Comprehensive Plan restricts this type of development, no policies are currently in place but will be in place in the future. On recommendation of Mr. Shaw, it was moved by Mr. Morgan, seconded by Mr. Ouellet and carried by unanimous roll call vote to approve a Ravine Release for 205 Marshall Drive – Donna Robb, Developer.

On recommendation of Planning and Development Director Matthew Waldinger, it was moved by Mr. Morgan, seconded by Mr. Ouellet and carried by unanimous roll call vote to approve the release of ERIE BANK Letter of Credit #1378 in the amount of \$65,527.00 for 2012 ACCUDYN ADDITION – Accudyn Products, Inc., Developer, as all requirements have been met.

On recommendation of Planning and Development Director Matthew Waldinger, it was moved by Mr. Morgan, seconded by Mr. Ouellet and carried by unanimous roll call vote to approve the release of ERIE BANK Letter of Credit #1553 in the amount of \$46,678.5 for 2018 ACCUDYN ADDITION – Tom C. and Margaret S. Bly, Developer, as all requirements have been met.

Solicitor Mark Shaw explained that there currently is a tax appeal case between Millcreek Township School District, Millcreek Township and Plastek, which his law firm represents, and requested permission for another attorney in the firm to represent Plastek while Evan Adair, Esq. will be representing the Township. It was moved by Mr. Morgan, seconded by Mr. Ouellet and carried by unanimous roll call vote to approve a Conflict of Interest Letter from MacDonald Illig Jones & Britton.

Planning and Development Director Matthew Waldinger presented the December 2019 and Year 2019 Building Construction Reports as follows, which are available on the Township website and also in the Zoning Office:

<u>December 2019:</u>	Total Residential Structures	\$ 30,000.00
	Total Non-residential Structures	<u>25,792.00</u>
		\$ 55,792.00
	Zoning Permits Issued	5
	Zoning Permit Fees	\$ 250.00
<u>Year 2019:</u>	Total Residential Structures	\$ 9,382,450.00
	Total Non-residential Structures	<u>14,684,784.00</u>
		\$24,001,234.00
	Zoning Permits Issued	273
	Zoning Permit Fees	\$ 50,300.00

On recommendation of Treasurer Mark Zaksheske, it was moved by Mr. Morgan and seconded by Mr. Ouellet and carried by unanimous roll call vote to authorize four participants to attend the PELRAS Conference in State College from March 17-20, 2020, at an estimated cost of \$3400.00.

On recommendation of Mr. Zaksheske, it was moved by Mr. Morgan, seconded by Mr. Ouellet and carried by unanimous roll call vote to authorize two participants to attend the PSATS Annual Conference in Hershey from March 3-6, 2020, at an estimated cost of \$3700.00.

On recommendation of Mr. Zaksheske, it was moved by Mr. Morgan, seconded by Mr. Ouellet and carried by unanimous roll call vote to authorize IT Manager John Fleming to attend the Civic Summit Conference in Buffalo, NY from March 3-6, 2020, at an estimated cost of \$1700.00.

On recommendation of Parks and Recreation Director Ashley Marsteller, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to approve the following part-time Winter Seasonal staff, retroactive to January 4, 2020:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>
MIHS POOL		
Leona Carlson	Aquatic Director	\$13.00
Kathleen Magoon	Water Ex. Supervisor	\$10.50

NAME	POSITION	RATE
MIHS POOL		
Emily Kehl	Pool Supervisor/WSI	\$10.50
Laurel Kurtic	WSI	\$ 9.50
Kristen Owens	WSI	\$ 9.50
Karen Link	WSI	\$ 9.50
Annie DiFrank	WSI	\$ 9.50
Sydney McGarry	WSI	\$ 9.50
Sophie Beilharz	WSI	\$ 9.50
Steve Owens	WSI	\$ 9.50
Celia Fortebraccio	WSI	\$ 9.50
Abby Spicher	WSI	\$ 9.50
Evelyn Wilson	Guard	\$ 7.95
Kate Baker	Guard	\$ 8.45
Erich Fuhrman	Guard	\$ 8.45
Nellie Fallon	Guard	\$ 8.45
Olivia Sanders	Guard	\$ 8.45
Emma Sanders	Guard	\$ 8.45
Michael Rahner	Guard	\$ 8.45
Brayden Carpinello	Guard	\$ 8.45
Anthony Cuzzola	Guard	\$ 8.45
Aidan Fickenworth	Guard	\$ 8.45
Jadyn Danylko	Guard	\$ 8.45
Chloe Heeter	Guard	\$ 8.45
Emily Moore	Guard	\$ 8.45
Robbie Maholic	Guard	\$ 8.45
Leah Prischak	Guard	\$ 8.45
Jordan Nuzback	Guard	\$ 8.45
Eve Wareham	Guard	\$ 8.45
Robert Bolmanski	Guard	\$ 8.45
Emma Louie	WSI	\$ 9.50
Abigail Kurczewski	WSI	\$ 9.50
Kayla Radu	Guard	\$ 8.45
Casey Meyers	WSI	\$ 9.00
CHILDREN'S PROGRAMS		
Samantha Howard	Youth Dance Supervisor	\$10.50
ADULT FITNESS		
Haley Haggerty	Supervisor Adult Dance	\$10.50
Charlotte Haggerty	Supervisor Adult Dance	\$10.50
Karle Lyons	Supervisor Tabata	\$10.50
Dave Wayman	Supervisor Tai Chi	\$10.50
Kathy Wayman	Supervisor Qi Gong	\$10.50
Laurie Gualtier-King	Supervisor Aerobics	\$10.50
Susan Mccall	Supervisor Zumba	\$10.50
Shannon Eggleston	Supervisor Piloslide	\$10.50
Nylene Baney	Supervisor Body Sculpt	\$10.50
Nancy Rovin	Yoga (sub)	\$10.50
Kathy Smith	Supervisor Yoga	\$10.50
Jeanne Espy	Supervisor Yoga	\$10.50
ADULT LIESURE		
Jim Oldham	Supervisor Mahjong	\$10.50
Laura Oldham	Supervisor Mahjong	\$10.50

NAME	POSITION	RATE
ADULT LIESURE		
Darlene Bennett	Supervisor Art	\$10.50
Lauren Ertsgaard	Supervisor Knitting	\$10.50
Charles Elliott	Supervisor Seat Weave	\$10.50
Mark Coursey	Supervisor Grilling	\$10.50
Alberta DeCrease	Supervisor Art (Sub)	\$10.00
BARN SUPERVISOR		
Evelyn Bossar		\$ 9.50
Charles Elliott		\$ 9.50
Susan Shickler		\$ 9.50
Lauren Ertsgaard		\$ 9.50
VOLUNTEERS		
Joe Logue	Tuite	
Carl Werner	QiGong	
Amy Easly	QiGong	
Mary Desmone	Tai Chi	
Carol Stitzinger	Tai Chi	
Lenore Zausen	Tai Chi/Qi Gong	
Bonita Faulkner	Mahjong	
Susan Moore	Knitting	
Tom Womack	Model Airplane	
William Brown	Community Band	

On recommendation of Chief Scott Heidt, the following requests were approved on separate motions by Mr. Bock, seconded by Mr. Ouellet and carried by unanimous roll call vote:

Retroactive approval to elevate Officer Brian Shapter to Class D Patrol officer, retroactive to December 27, 2019.

Approval for two detectives to attend Child Death and Homicide training Feb. 3-4, 2020 in Beaver Falls at a total cost of \$1182.50 and with use of a department vehicle.

Approval for several training sessions at PSP Northwest Training Center at no cost and with use of a department vehicle:

Interview and Interrogation Feb. 3-5, 2020 – Ptlm. Weschler, Willis, and Fenell;
Cpl. Panighetti

Advanced Roadside Impaired Driving Enforcement Feb. 11-12, 2020 – Ptlm. Drozdowski

Search and Seizure Feb. 18, 2020 – Ptlm. Makowski, Perkins and Shapter

Non-traffic Equivocal Death Investigation March 9-10, 2020 – Ptlm. Lawrence and Kuhl

SFST Refresher March 11, 2020 – Ptlm. Lawrence

Understanding the Sovereign Citizen March 17, 2020 – Ptlm. Shrader

Police Reports and Time Management March 24, 2020 – Ptlm. Giuca and Kuhl

Ground Defense I March 30 - April 1, 2020 – Ptlm. Speicher, Kutterna, Fenell and Shapter

Vehicle Search and Seizure April 8, 2020 – Lt. Skonieczka

Building Search Techniques April 14-15, 2020 – Ptlm. Giuca

Vehicle Stop Tactics May 5-6, 2020 – Ptlm. Washek, Weschler and Niggel

Open Source Intel. and Investigations May 11, 2020 – Ptlm. Niggel

Managing the Crime Scene May 18-19, 2020 – Ptlm. Perkins, Washek and Wills

Tactical Carbine June 2-4, 2020 – Ptlm. Makowski, Speicher, Panighetti, Kutterna;
Lt. Skonieczka

Approval for three officers to attend Emotional Survival for the Female Officer training on Feb. 4, 2020 in Parma, Ohio at a total cost of \$1123.50, and with use of a department vehicle.

Approval for two detectives to attend ATF Financial Investigations training on Jan. 29, 2020 in Pittsburgh, at no cost and with use of a department vehicle.

Approval for two detectives to attend Child Death and Homicide training on Feb. 3-4, 2020 in Beaver Falls, at no cost and with use of a department vehicle.

Approval for two officers to attend Taser CEW recertification training on Feb. 11, 2020 at a total cost of \$990.00 and with use of a department vehicle.

Approval of Timothy E. Ekstrom as a West Ridge Fire Department Special Fire Police Officer. Supervisor Daniel Ouellet swore in Mr. Ekstrom following the approval.

Mr. Bock reported that the Board met in Executive Session with Solicitor Mark Shaw on January 9, 2020 to discuss legal matters.

Student Ambassador Nina DiPlacido reported that the McDowell Boys Basketball team defeated Cathedral Prep, the Co-ed Cheer team won a bronze trophy at the state competition, Clair Belton broke the indoor track record, twelve students are competing in the PMEA District Chorus Festival in Conneaut this week, and this is Finals week.

Open Records Officer Sheryl Williams reported that two (2) Right-to-Know requests were received in December, one of which was forwarded to the Police Department for processing, and the other was denied. Total preparation time was two hours.

With no further business to come before the Board or citizens to be heard, on motion by Mr. Morgan, seconded by Mr. Ouellet, the meeting was adjourned at 10:05 a.m.

Sheryl A. Williams
Township Secretary

Approved: January 28, 2020

James S. Bock _____

John E. Morgan _____

Daniel P. Ouellet _____