

Regular Meeting

January 28, 2020

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 7:00 p.m. by Vice Chairman John Morgan in the Assembly Room of the Millcreek Township Municipal Building. Present were Mark Zaksheske, John Morgan, Daniel Ouellet, Mark Shaw, Esq., Matthew Waldinger, Gary Snyder, Evelyn Moore and Sheryl Williams. James Bock was absent.

Following the Pledge to the Flag, Mr. Morgan called for public comment on agenda items other than development or rezoning application hearings. No public comment was offered.

On motion by Mr. Ouellet, seconded by Mr. Morgan, it was carried by unanimous roll call vote to approve the minutes from the January 14, 2020 Regular Meeting.

On motion by Mr. Ouellet, seconded by Mr. Morgan, it was carried by unanimous roll call vote to approve payment of General Fund bills in the amount of \$454,162.59 and Sewer Revenue Fund bills in the amount of \$271,849.13.

On recommendation of Planning and Development Director Matthew Waldinger, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to approve a cost assurance agreement and addendum with Starr Image Products, Inc., COSTARS Contract #4400015912, for the rental of an Oce Colorwave 3500 Large Format Printer/Scanner/Copier, with costs to be shared equally between the Planning Development Department and the Sewer Revenue Fund.

On recommendation of Treasurer Mark Zaksheske, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to approve the purchase of a time clock from Kronos for \$3,500.50 for the East Side Garage.

On recommendation of Parks and Recreation Director Ashley Marsteller, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to purchase a John Deere Compact Track Loader for \$56,111.82 from John Deere, Inc. via COSTARS Contract #440019961.

On recommendation of Solicitor Mark Shaw, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to refer to the Planning Commission and the Erie County Planning Department a proposed ordinance to amend the Township's Zoning Ordinance to include regulations governing small wireless communication facilities.

On recommendation of IT Manager Kris Filson, it was moved by Mr. Ouellet, seconded by Mr. Morgan, and carried by unanimous roll call vote to adopt Resolution 2020-R-5; A Resolution pursuant to Resolution 2015-R-20 and the Municipal Records Manual to approve proposed disposition of certain Township records. This authorizes the disposal of MPD DashCam videos that have reached the end of their 180-day retention period from January 29, 2020 – February 11, 2020.

It was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to adopt Resolution 2020-R-6; A Resolution to Change the Contact Person for (PennDOT) Reimbursement Agreement R19010017 – West Gore Road and Glenridge Avenue – Erie. Solicitor Mark Shaw stated that Township Engineer Anne Sokol will be the designee.

On recommendation of Recycling Clerk Jessica Stutzman, it was moved by Mr. Ouellet, seconded by Mr. Morgan, and carried by unanimous roll call vote to approve a Special Use Licensing Agreement with Cafaro-Peachcreek Joint Venture Partnership, which is required for her recycling presentation at the Millcreek Mall.

On recommendation of Solicitor Mark Shaw, it was moved by Mr. Ouellet, seconded by Mr. Morgan, and carried by unanimous roll call vote to approve a set of loan application documents for Township volunteer fire departments and MPS to utilize the Revolving Loan Capital Reserve Fund.

On recommendation of Solicitor Mark Shaw, it was moved by Mr. Ouellet, seconded by Mr. Morgan, and carried by unanimous roll call vote to approve a Multimodal Transportation Fund Grant Contract from the Commonwealth of PA Financing Authority for Peninsula Drive, and to also adopt Resolution 2020-R-7; A Resolution to Amend Resolution 2019-R-38 to Change the Signatory for the Multimodal Transportation Fund Grant, authorizing Planning and Development Director Matthew Waldinger to execute the grant.

On recommendation of Planning and Development Director Matthew Waldinger, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to approve a LERTA application for Eriez Manufacturing, 1901 Wager Road, for two expansion projects totaling \$3,175,000.00. Mr. Waldinger confirmed that property taxes would be deferred for five years.

On recommendation of Planning and Development Director Matthew Waldinger, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to authorize Treasurer Mark Zaksheske to sign a Single Audit Exemption Self-Certification for CDBG, stating that the Township has not met the \$750,000 expenditure threshold for the fiscal year ending December 31, 2018.

On recommendation of Planning and Development Director Matthew Waldinger, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to approve the release of PNC BANK, NA Check #30486 in the amount of \$27,357.00 for St. Mark's Episcopal Church – St. Mark's Episcopal Church, Developer, as all requirements have been met.

On recommendation of Parks and Recreation Director Ashley Marsteller, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to approve the hiring of Water Safety Instructor Corey O'Connor for the Winter Season 2020 classes at an hourly rate of \$9.00.

On recommendation of Public Works Director Gary Snyder, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to authorize Public Works Clerk Anita Rea to attend two Excel training sessions at the Manufacturers Association on February 4, 2020 and March 10, 2020, at a total cost of \$520.00.

On recommendation of Chief Scott Heidt, it was moved by Mr. Morgan, seconded by Mr. Ouellet and carried by unanimous roll call vote to authorize payment of \$145.35, conditional upon 1099 processing, to retiree Michael Dougan for being subpoenaed for a trial in Commonwealth Court.

On recommendation of Chief Scott Heidt, it was moved by Mr. Ouellet, seconded by Mr. Morgan, and carried by unanimous roll call vote to authorize Capt. Mook to attend the FBI-LEEDA Executive Development Course in Mt. Lebanon from March 9-13, 2020, at a total cost of \$1607.00 and with use of a department vehicle.

Mr. Morgan reported that the Board met in Executive Session with Solicitor Mark Shaw on January 16 and 23, 2020 to discuss legal matters.

Student Ambassador Evelyn Moore reported that the McDowell Center for Performing Arts will be presenting Romeo and Juliet from February 6-8, 2020, and the musical "Peeved" at a dinner theater from February 13-15, 2020. She announced that the McDowell Boys Basketball team was playing Cathedral Prep this evening, the orchestra recently attended a New York Philharmonic concert, and some members will be participating in District Orchestra at IUP this weekend. Ms. Moore stated that District Jazz Band will be held in Bradford in two weeks, where some McDowell band students will be

participating as well. She concluded her report by noting that the Speech and Debate team recently competed at North Allegheny, and will be participating in the University of Pennsylvania tournament from February 6-10, 2020.

With no further business to come before the Board or citizens to be heard, on motion by Mr. Ouellet, seconded by Mr. Morgan, the meeting was adjourned at 7:30 p.m.

Sheryl A. Williams
Township Secretary

Approved: February 11, 2020

James S. Bock _____

John E. Morgan _____

Daniel P. Ouellet _____