

**Special Public Meeting**

**March 18, 2020**

The special public meeting of the Millcreek Township Board of Supervisors was called to order at 9:00 a.m. by Chairman James Bock in the East Conference Room of the Millcreek Township Municipal Building. Present were Mark Zaksheske, James Bock, Daniel Ouellet, Mark Shaw, Esq., Matthew Waldinger, Gary Snyder and Sheryl Williams. John Morgan was absent.

Following the Pledge to the Flag, Mr. Bock announced that the meeting is being recorded by WQLN and will be broadcast on Spectrum Channel 1024 and YouTube.com with closed captioning available. Mr. Bock stated that until further notice, future meetings will be held in the East Conference Room, and the public may view and participate live via Facebook Live. Details will be announced soon.

Mr. Bock called for public comment on agenda items other than development or rezoning application hearings. No public comment was offered.

Mr. Bock explained that the purpose of this meeting was to address issues related to the current Coronavirus (COVID-19) pandemic.

Solicitor Mark Shaw summarized proposed Resolution 2020-R 14; A Resolution Declaring a Disaster Emergency with Millcreek Township, Affirming, Approving, Creating and Modifying Various Policies of the Township in Response to the Covid-19 Virus, Modifying the Auto-dispatch calls for Millcreek Fire Departments, Modifying Public Meeting Format and Temporarily Closing the Township Building to Public Access. He explained that due to the continued threat of COVID-19, the Board of Supervisors are taking actions to protect the health and safety of the residents and employees of Millcreek Township, such as issuing and/or updating certain employee policies, temporarily limiting public access to the municipal building, putting emergency plans into place and naming an interim Emergency Management Director. On recommendation of Mr. Shaw, it was moved by Mr. Ouellet, seconded by Mr. Bock and carried by unanimous roll call vote to enact Resolution 2020-R-14.

Mr. Shaw further explained that Emergency Management Coordinator Caleb Dixon has taken a new position with PEMA in Harrisburg, and his last day of employment at the Township is March 19, 2020. Mr. Dixon has agreed to assist the Township in emergency situations at an hourly rate of \$30.00, to include travel time and travel expenses. On recommendation of Mr. Shaw, it was moved by Mr. Ouellet, seconded by Mr. Bock and carried by unanimous roll call vote to approve an Independent Contractor Agreement with Caleb Dixon. Mr. Bock and Mr. Ouellet thanked Mr. Dixon for his service to the Township.

With no further business to come before the Board or any citizens to be heard, on motion by Mr. Ouellet, seconded by Mr. Bock, the meeting was adjourned at 9:12 a.m.

Sheryl A. Williams  
Township Secretary

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Approved: March 24, 2020

James S. Bock \_\_\_\_\_

John E. Morgan \_\_\_\_\_

Daniel P. Ouellet \_\_\_\_\_