

Regular Meeting

July 12, 2022

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman Daniel Ouellet in the Assembly Room of the Millcreek Township Municipal Building. Present were Daniel Ouellet, James Bock, Kim Clear, Mark Zaksheske, Robert Donikowski, Matthew Waldinger, Judy Zelina, Mark Shaw, Esq. and Sheryl Williams.

Following the Pledge to the Flag, Mr. Ouellet called for Public Comment on agenda items other than development or rezoning applications. There was no public comment.

On motion by Ms. Clear, seconded by Mr. Bock, it was carried by unanimous roll call vote to approve the minutes from the June 28, 2022 regular meeting.

On motion by Ms. Clear, seconded by Mr. Bock, it was carried by unanimous roll call vote to approve payment of the General Fund bills in the amount of \$428,702.84.

There were no Bids or Quotations to report.

A Public Hearing was held on a Subdivision Plan:

MONTAGNA SUBDIVISION. Small Subdivision Plan. A subdivision plan to show the creation of Parcel "4-A", a 0.06-acre lot, from 5717 Vicki Court (tax parcel ID 33-162-506.0-002.07) with a residual lot of 0.25-acres. Parcel "4-A" is to become an integral part of 5731 Vicki Court (tax parcel ID 33-162-506.0-002.06) creating a 0.38-acre lot., along the east line of Vicki Court, south of West 57th Street, in Tract 343.
Indices 836-078 and 079

Director of Planning and Development Matthew Waldinger reported that at their July 5, 2022 meeting, the Planning Commission recommended approval with the condition that Parcel 4-A from tax parcel 33-162-506.0-0.002.06 is to become an integral part of Erie County Tax Parcel 33-162-506.0-002.06. John Laird of David Laird Associates, 1557 W. 26th Street, spoke on behalf of the developer, stating that in the 1970's, a concrete driveway was placed over the property line and the property was meant to be transferred, but the transfer never occurred. He said that this subdivision plan would rectify the situation. There were no questions from the Board nor any public comment. On recommendation of Mr. Waldinger, it was moved by Ms. Clear, seconded by Mr. Bock, and carried by unanimous roll call vote to approve the Montagna Subdivision Plan.

On recommendation of Chief Heidt and IT Manager Kris Filson, it was moved by Ms. Clear, seconded by Mr. Bock and carried by unanimous roll call vote to adopt Resolution 2022-R-32; A Resolution pursuant to Resolution 2015-R-20 and the Municipal Records Manual to approve proposed disposition of certain Township records. Mr. Ouellet noted that the records to be disposed are police DashCam videos which will reach the end of their retention period between July 13 - 26, 2022.

On recommendation of Treasurer Mark Zaksheske, it was moved by Mr. Bock, seconded by Ms. Clear and carried by unanimous roll call vote to renew an office lease agreement with Millcreek Paramedic Services, Inc., retroactive to July 1, 2022 and ending June 30, 2026, under the same terms as the previous lease.

On recommendation of Planning and Development Director Matthew, it was moved by Ms. Clear, seconded by Mr. Bock and carried by unanimous roll call vote to approve a Developer Agreement for Sewer Lateral Connection for 5515 Peach Street – MCH Corporation, Developer. Mr. Waldinger explained that this is for the Dudley Medical Building at Peach and Dudley Streets and MCH has signed the agreement and paid the required fee of \$902.75.

On recommendation of Planning and Development Director Matthew Waldinger, it was moved by Mr. Bock, seconded by Ms. Clear and carried by unanimous roll call vote to approve the release of Northwest Bank Check #346 in the amount of \$935.00 for 4140 Stone Creek Drive – Nick P. Patel, Developer, as all requirements have been satisfied.

On recommendation of Public Services Director Judy Zelina, it was moved by Mr. Bock, seconded by Ms. Clear and carried by unanimous roll call vote to hire Joseph Hemme as a part-time Equipment Operator at the Millfair Compost Center at an hourly wage of \$18.00, effective July 13, 2022. Ms. Zelina stated that Mr. Hemme will work 18-28 hours per week.

On recommendation of Chief Scott Heidt, it was moved by Ms. Clear, seconded by Mr. Bock and carried by unanimous roll call vote to authorize the Township's IED Specialist to attend Maritime Operations for Bomb Technicians from July 31 – August 6, 2022 in Minnesota, with all costs to be reimbursed by the FBI and the National Bomb Squad Commanders Advisory Board.

Mr. Ouellet reported that the Board met with Mr. Shaw in Executive Session on June 30, 2022 and July 6, 2022 to discuss legal and personnel matters.

Solicitor Mark Shaw reported that the Township received correspondence from Rev. John Detisch, resigning from the Vacancy Board effective July 2, 2022 due to being reassigned to Brockway, PA. Mr. Shaw thanked Fr. Detisch for his service over the years, and wished him well in his new assignment. The Board will begin seeking a new Vacancy Board member in the next months.

Robert Umpleby, 2916 Broadlawn Avenue, stated that he sent a letter to the Board in June requesting a refund of the required \$1,000 Zoning Hearing Board appeal fee he had to pay, and received a response from Planning and Development Director Matthew Waldinger stating that it is not the Township's policy to refund ZHB appeal fees. Mr. Umpleby stated his opposition to this policy and asked the Board to reconsider its decision and to reply to him personally.

There being no further business to come before the Board or any other Citizens to be Heard, it was moved by Mr. Bock and seconded by Ms. Clear to adjourn the meeting at 9:50 a.m.

Sheryl A. Williams
Township Secretary

APPROVED: July 26, 2022

Daniel P. Ouellet

James S. Bock

Kim Clear