

Regular Meeting

October 12, 2021

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman John Morgan in the Assembly Room of the Millcreek Township Municipal Building. Present were John Morgan, Daniel Ouellet, James Bock – attending remotely, Mark Zaksheske, Gary Snyder, Matthew Waldinger, Chief Scott Heidt, Mark Shaw, Esq. and Sheryl Williams.

Following the Pledge to the Flag, Mr. Morgan announced that the regular meetings of the Millcreek Township Board of Supervisors are being televised live online via Go Live via YouTube.com, www.millcreektownship.com/meetings, with closed captioning available. Members of the public may attend in person in the General Assembly Room. Persons who wish to offer testimony at any hearing or to offer comments during the Public Comment portion of the meeting, but who do not wish to attend in person must contact the Township Secretary, Sheryl Williams, (814) 833-1111 or at swilliams@millcreektownship.com no later than 24 hours before the scheduled meeting to make arrangements to participate via telephone.

Mr. Morgan called for Public Comment on agenda items other than development or rezoning applications. No comments were offered.

On motion by Mr. Ouellet, seconded by Mr. Bock, it was carried by unanimous roll call vote to approve the minutes from the September 28, 2021 Regular Meeting.

On motion by Mr. Ouellet, seconded by Mr. Bock, it was carried by unanimous roll call vote to approve payment of the General Fund bills in the amount of \$1,175,790.27.

On recommendation of Chief Scott Heidt and IT Manager Kris Filson, it was moved by Mr. Bock, seconded by Mr. Ouellet and carried by unanimous roll call vote to adopt Resolution 2021-R-54; A Resolution pursuant to Resolution 2015-R-20 and the Municipal Records Manual to approve proposed disposition of certain Township records. Mr. Morgan noted that these records will reach the end of their retention periods between October 13 and 26, 2021.

On motion by Mr. Bock and seconded by Mr. Ouellet, it was carried by unanimous roll call vote to adopt Resolution 2021-R-55; A Resolution to amend the Millcreek Township Procedures for Probable or Confirmed COVID-19 Cases. Solicitor Mark Shaw explained the new procedures for employees who are fully vaccinated have prolonged close contact with an affected individual, and the options for using paid or unpaid leave to quarantine.

Planning and Development Director Matthew Waldinger reported that the Township received a request for Exclusion from Land Development for Lafaro Insurance, 4627 Peach Street – Bob Lafaro, Developer, who is proposing a 100 square foot addition on the second floor of the building. Mr. Waldinger stated that all requirements have been met per Section 124-47 of the Subdivision and Land Development Ordinance and therefore the exclusion can be approved with no action needed from the Board.

Solicitor Mark Shaw reported that the current agreement with MacDonald, Illig, Jones & Britton LLP for municipal legal services will expire on December 31, 2021. On request by Mr. Shaw, it was moved by Mr. Bock, seconded by Mr. Ouellet and carried by unanimous roll call vote to renew the agreement effective January 1, 2022 through December 31, 2025 under the same terms as the current agreement with rate increases to be formulated by the Consumer Price Index.

On recommendation of Human Resource Manager Diane Lyons, it was moved by Mr. Ouellet, seconded by Mr. Bock and carried by unanimous roll call vote to hire three (3) new police officers at \$28.08 per hour, conditional upon receiving their offer letters, as follows: Jose Delgado, Jr. –

effective October 25, 2021, Jacob Kindle – effective October 25, 2021, and Grady Vrenna – effective November 8, 2021.

On recommendation of Human Resource Coordinator Shawn McClelland, it was moved by Mr. Ouellet, seconded by Mr. Bock and carried by unanimous roll call vote to hire Kim Wilkinson as a Crossing Guard for Chestnut Hill School at an hourly rate of \$25.00, effective October 13, 2021.

On recommendation of Human Resource Manager Diane Lyons, it was moved by Mr. Ouellet, seconded by Mr. Bock and carried 2-1, with Mr. Morgan voting no, to authorize Ms. Lyons to begin the process of filling two (2) part-time Dispatch positions.

On recommendation of Parks and Recreation Director Ashley Marsteller, it was moved by Mr. Ouellet, seconded by Mr. Bock and carried by unanimous roll call vote to approve the hiring of Christa Haggerty as a Dance Instructor for the Adult Dance program at an hourly rate of \$9.50.

Chief Scott Heidt announced that National Drug Take Back Day will be held on Saturday, October 23, 2021 at the Township Building and at Wegman's from 10:00 a.m. until 2:00 p.m.

A request for two (2) Board members to attend the ECATO Convention on October 15, 2021 was withdrawn.

Mr. Morgan reported that the Board met with Solicitors Mark Shaw and Lydia Caparosa in Executive Session on October 1 and 8, 2021 to discuss legal and personnel matters.

Solicitor Mark Shaw reported receiving a resignation letter on October 1, 2021 from Auditor Ronald Wilga because he has moved to Florida, and Mr. Shaw explained that according to the Second Class Township Code, the Board has 45 days to accept the resignation.

Gerald Servidio, 1720 West Gore Road, asked when the asphalt plant will be advertised to be sold and how much the Township expects to earn, to which Mr. Shaw replied that the Township will be advertising for bids within the next few weeks and he does not know how much money the asphalt plant will sell for. Mr. Servidio then asked when someone from the Township will come to look at the property at the end of Perkins Road where stormwater is washing out the catch basins and there is overgrowth that needs to be removed. Mr. Ouellet agreed to meet with Mr. Servidio to look at the property.

There being no further business to come before the Board or any other Citizens to be Heard, it was moved by Mr. Bock and seconded by Mr. Ouellet to adjourn the meeting at 9:48 a.m.

Sheryl A. Williams
Township Secretary

APPROVED: October 26, 2021

John E. Morgan

James S. Bock

Daniel P. Ouellet