

Regular Meeting

October 13, 2020

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman James Bock in the Assembly Room of the Millcreek Township Municipal Building. Present were John Morgan, James Bock, Daniel Ouellet, Mark Zaksheske, Mark Shaw, Esq., Gary Snyder, Matthew Waldinger and Sheryl Williams.

Following the Pledge to the Flag, Mr. Bock announced that the regular meetings of the Millcreek Township Board of Supervisors are being televised live online via Go Live via YouTube.com, www.millcreektownship/meetings, with closed captioning available. Members of the public may attend in person in the General Assembly Room; however, total occupancy is limited to 25 persons and masks are required. Persons who wish to offer testimony at any hearing or to offer comments during the Public Comment portion of the meeting, but who do not wish to attend in person must contact the Township Secretary, Sheryl Williams, (814) 833-1111 or at swilliams@millcreektownship.com no later than 24 hours before the scheduled meeting to make arrangements to participate via telephone.

Mr. Bock called for Public Comment on agenda items other than development or rezoning applications. No comments were offered.

On separate motions by Mr. Ouellet, seconded by Mr. Morgan, it was carried by unanimous roll call vote to approve the minutes from the September 19, 2020 Emergency Meeting and the September 22, 2020 Regular Meeting.

On motion by Mr. Ouellet, seconded by Mr. Morgan, it was carried by unanimous roll call vote to approve payment of General Fund bills in the amount of \$2,012,565.22, and Sewer Revenue bills totaling \$63,921.54.

Treasurer Mark Zaksheske reported that the Township solicited and received three (3) proposals for a 5-year \$380,000.00 bank loan for the purchase of the Millfair Rotary Grinder, as follows: BCI Financial (City National) – 1.58%, Erie Bank – 1.84%, and FNB Corporation – 1.46%. On recommendation of Mr. Zaksheske, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to finance the loan through FNB Corporation at 1.46% for five (5) years.

On recommendation of Planning and Development Director Matthew Waldinger, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to approve Change Order #2 for the Millcreek Township Sidewalk Accessibility Project Phase VIII for Amendola Construction and Maintenance Corporation in the amount of \$5,385.50, for four (4) additional ramps and 25 linear feet of sidewalk.

On motion by Mr. Morgan, seconded by Mr. Ouellet, action on a decision to recommend replacement of the Salt Barn roof was tabled.

On recommendation of Public Works Director Gary Snyder, it was moved by Mr. Ouellet, seconded by Mr. Bock, and carried 2-1, with Mr. Morgan voting no, to approve Block and Mortar Joint Repair for Garages #2 and #4 to be provided by Jesse L. Fiske, Sr., LLC for \$34,100 under COSTARS Contract #524726.

Quotations for the removal of eight (8) dead Ash trees in Boulevard Park were solicited and received by Parks and Recreation Director Ashley Marsteller as follows: Leopold Tree Trimming and Removal - \$2200.00, Dibble Tree Service - \$2400.00, and J. Thomas Tree Service - \$4480.00. On recommendation by Ms. Marsteller, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous vote to award the contract to Leopold Tree Trimming and Removal for \$2200.00.

Quotations for the purchase of a Forklift Attachment for the Track Loader were solicited and received by Parks and Recreation Director Ashley Marsteller as follows: Land Pro - \$3580.76, AR Beatty Equipment - \$3049.00, and Cleveland Brothers/CAT - \$4480.00. On recommendation by Ms. Marsteller, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous vote to award the contract to Cleveland Brothers/CAT for \$1985.00.

Solicitor Mark Shaw reported that the Fire Commission will be reviewing a draft ordinance regarding the purchase of fire equipment at its meeting on October 15, 2020, which would require the Fire Commission's consent for the purchase of equipment in excess of \$25,000. The ordinance will be advertised and is expected to be on the agenda for the next Board of Supervisors meeting on October 27, 2020.

On recommendation of Chief Heidt and IT Manager Kris Filson, it was moved by Mr. Bock, seconded by Mr. Ouellet, and carried by unanimous roll call vote to adopt Resolution 2020-R-59; A Resolution pursuant to Resolution 2015-R-20 and the Municipal Records Manual to approve Proposed Disposition of certain Township records. This authorizes the disposal of MPD DashCam videos that will reach the end of the 180-day retention period from October 14 and 27, 2020.

It was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to adopt Resolution 2020-R-60, a Fire Prevention Month Proclamation. This year's theme is "Serve Up Fire Safety in the Kitchen."

On recommendation of Treasurer Mark Zaksheske, it was moved by Mr. Morgan, seconded by Mr. Ouellet and carried by unanimous roll call vote to approve the sale of a parcel for \$250.00 on West Gore Road, Index No. 33-117-470.0-025.00, from the Erie County Repository for Unsold Properties. Mr. Morgan asked if the parcel could be replotted to be made a part of the neighboring parcel, owned by the buyer. Mr. Shaw and Mr. Waldinger will research this.

On recommendation of Planning and Development Director Matthew Waldinger, it was moved by Mr. Morgan, seconded by Mr. Ouellet and carried by unanimous roll call vote to approve an Exclusion from Land Development Request for Country Fair, 4646 W. 12th Street, for two (2) new additions which fall within the requirements.

On recommendation of Treasurer Mark Zaksheske, it was moved by Mr. Ouellet, seconded by Mr. Morgan to approve the extension of a PPE Dental Coverage charge until December 31, 2020, which will be paid by the Township. There was no public comment. Motion carried by unanimous roll call vote.

On recommendation of Treasurer Mark Zaksheske, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to approve an Rx Benefits cost containment benefit package to ensure that non-FDA approved medications are not paid. There was no public comment. Motion carried by unanimous roll call vote.

On recommendation of Human Resource Manager Diane Lyons, it was moved by Mr. Ouellet, seconded by Mr. Morgan and carried by unanimous roll call vote to hire Nicholas Langford as a Streets Maintenance Laborer, effective October 13, 2020, at the hourly rate of \$20.02.

On recommendation of Human Resource Manager Diane Lyons, it was moved by Mr. Morgan, seconded by Mr. Ouellet, and carried by unanimous roll call vote to authorize Ms. Lyons to begin the process to fill a vacancy due to an upcoming retirement in the Accounting and Payroll Department in January 2021.

On recommendation of Police Chief Scott Heidt, it was moved by Mr. Ouellet, seconded by Mr. Morgan

and carried by unanimous roll call vote to approve a training request for two (2) detectives to attend a Crime Scene and Evidence Photography Class from October 26-30, 2020 in State College at a total cost of \$2,442.54, with use of a department vehicle.

On request of Mr. Morgan, it was moved by Mr. Ouellet and seconded by Mr. Bock to authorize Mr. Morgan to attend the virtual PA Planning Conference on October 19-20, 2020 at a cost of \$100.00. No public comment was offered. Motion carried by unanimous roll call vote.

Mr. Bock announced that Halloween Trick or Treat hours will be Saturday, October 31, 2020 from 6:00 to 8:00 p.m. as originally scheduled. Mr. Morgan added that the Erie County Health Department and the CDC have made recommendations regarding trick or treating due to the COVID-19 pandemic, and encouraged residents to be safe.

Mr. Bock reported that the Board met in Executive Session with Solicitor Mark Shaw on October 1 and 8, 2020 to discuss legal matters.

Mr. Morgan announced that Mr. John Pulice, a lifelong public servant, passed away last week at the age of 87. He was a Korean War veteran, served on the Millcreek School Board for 20 years, and most recently served on the Millcreek Township Planning Commission. Mr. Morgan offered his condolences to Mr. Pulice's family.

With no further business to come before the Board or any citizens to be heard, on motion by Mr. Ouellet, seconded by Mr. Morgan, the meeting was adjourned at 10:10 a.m.

Sheryl A. Williams
Township Secretary

Approved: October 27, 2020

James S. Bock _____

Daniel P. Ouellet _____

John E. Morgan _____